

**STATE AID TO LOCAL LAW ENFORCEMENT PROGRAM  
P.O. BOX 818  
DOVER, DELAWARE 19903  
(302) 744-2674**

**MINUTES OF THE NOVEMBER 12, 2019 COMMITTEE MEETING**

A State Aid to Local Law Enforcement Committee meeting was held on Tuesday, November 12, 2019, 12:30 p.m. in the Public Meeting Room of the City of Dover Police Department, 400 South Queen Street, Dover, Delaware.

Chairman Jeffrey Horvath called the meeting to order at 12:29 p.m. and conducted the proceedings, including a roll call of committee members and attendees. Attendees included:

*Jeffrey Horvath, Chair	Representing Delaware Police Chiefs' Council
*Capt. Trish Davies	New Castle County Police Division of Police
*Inspector Charles Emory	Wilmington Police Department
*Lew Killmer	Public Member, Mayor, Bethany Beach
*Chief Kenneth Brown	Milford Police Department, representing Kent County Police Chiefs
*Chief Robert Longo	Milton Police Department, Representing Sussex County Police Chiefs
Chief Mark Wohner	Newport Police Department
Chief Robert Kracyla	Middletown Police Department
Chief Richard McCabe	New Castle City Police Department
David Karas	Director, Wilmington Police Department
Capt. Ben Feldmann	New Castle County Police Department
Chief Laura Giles	Elsmere Police Department
MCpl. Nelida Vega	Wilmington Police Department
Chief David Baylor	Delaware City Police Department
Sgt. Adam Hitchens	Laurel Police Department
Capt. Darin Cathell	Bethany Beach Police Department
Chief Carl Hutson IV	Clayton Police Department
Chief Marc Whitney	Camden Police Department
Chief Brent Raughley	Greenwood Police Department
Chief Christopher Workman	Cheswold Police Department
Chief Torrie James	Smyrna Police Department
Chief Marshall Craft	Seaford Police Department
Chief Bruce Von Goerres	Ellendale Police Department
Lt. Charles Groce	Wyoming Police Department
Chief Brian Calloway	Millsboro Police Department
Chief Keith Banks	Rehoboth Beach Police Department
Capt. Heath Hall	Ocean View Police Department

Chief William Boyden	Fenwick Island Police Department
Christopher Klein	Deputy Principal Assistant/DSHS
Carol Lee	Grant Coordinator/DSHS
Melissa Caligaris	DSHS

\*Indicates Committee Members or their proxy.

## **I. Approval of the Minutes of the March 12, 2019 meeting**

Chairman Jeffrey Horvath asked if the committee had time to review the minutes he asked if there is a motion to approve. A motion was made by Charles Emory and seconded by Chief Robert Longo that the minutes be approved as submitted. Hearing no discussion, the minutes were approved by the Committee members.

## **II. Consideration of FY19 State Aid to Local Law Enforcement Applications**

### **S-01-20 Laurel Police Department \$6,075.84**

Applicant requests approval to use funds for (1) Motorola 6500 mobile radio and (1) Coban Fusion in car camera system for a patrol car that currently does not have one.

A motion was made by Inspector Charles Emory and seconded by Lew Killmer that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

### **S-02-20 Elsmere Police Department \$5,171.18**

Applicant requests approval to use funds for the purchase of (6) Dell Precision 8<sup>th</sup> generation Intel Processors for a technology upgrade.

Chief Giles states that without the upgrade, the department will no longer be able to operate because the State of Delaware will be going from Windows 7 to Windows 12 and they will no longer be compatible.

A motion was made by Lew Killmer and seconded by Chief Kenneth Brown that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

### **S-03-20 Fenwick Island Police Department \$4,266.52**

Applicant requests approval to use funds for (8) Blackhawk SERPA light bearing holsters, (8) Blackhawk Xiphos weapon lights, (10) DEF-TEC Mark 3 and (4) DEF-TEC Mark 9 pepper sprays to

replace outdated sprays, (20) SIG-P weapon magazine upgrades and (14) Taser X26 cartridge sets to replace expired cartridges.

A motion was made by Chief Robert Longo and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-04-20      Seaford Police Department      \$7,523.29**

Applicant requests approval to use funds for the purchase of bulletproof vests, MAGLOCLEN Dues, training and overtime.

A motion was made by Chief Kenneth Brown and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-05-20      Bethany Beach Police Department      \$4,809.32**

Applicant requests approval to use funds to (1) light bar, (1) siren, (1) rear LED strobes, (1) front LED strobes, (1) console with laptop mount, (1) rear prisoner partition, (1) Rockland storage cabinet and labor and shipping costs.

Jeffery Horvath asks Carol Lee if they can ask for shipping costs. Carol Lee states yes, shipping costs can be requested. A motion was made by Chief Kenneth Brown and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-06-20      Ellendale Police Department      \$3,180.93**

Applicant requests approval to use funds for 2 training conferences (DE Police Chiefs Annual Training Conference and ICAP 2020 Annual Training Conference) 1 community event (Coffee with a Cop) and overtime.

A motion was made by Lew Killmer and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-07-20      Delaware City Police Department      \$3,723.63**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-08-20      Dover Police Department      \$20,550.38**

Applicant requests approval to use funds for the purchase of (4) Cradlepoint modems, (10) AED units for patrol cars and (10) External weight bearing vest carriers.

Acting Chief Tim Stump states that the Cradlepoint modems are a technology upgrade

A motion was made by Chief Robert Longo and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-09-20      Cheswold Police Department      \$3,904.66**

Applicant requests approval to use funds for training.

A motion was made by Chief Robert Longo and seconded by Chief Kenneth Brown that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-10-20      New Castle County Division of Police      \$72,839.67**

Applicant requests approval to use funds for training and overtime.

A motion was made by Chief Kenneth Brown and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was approved by Jeffery Horvath, Inspector Charles Emory, Lew Killmer, Chief Kenneth Brown, and Chief Robert Longo. Capt Trish Davies recused herself.

**S-11-20      Greenwood Police Department      \$3,542.80**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-12-20      Millsboro Police Department      \$5,894.91**

Applicant request approval to use funds for the purchase of (1) Dell Laptop Computer, (1) Motorola Portable Radio, and (1) Pocket Jet Printer.

A motion was made by Lew Killmer and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-13-20      New Castle City Police Department      \$6,075.84**

Applicant request approval to use funds for overtime.

A motion was made by Lew Killmer and seconded by Chief Kenneth Brown that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-14-20      Middletown Police Department**

**\$9,694.48**

Applicant requests approval to use funds for the purchase of (3) M&P handguns, (3) Glock 43x, (5) M&P handgun lights, (1) Sonic gun cleaner and overtime.

Chief Kracyla mentioned that these guns are for a newly formed CRT team.

A motion was made by Lew Killmer and seconded by Chief Kenneth Brown that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-15-20      Rehoboth Beach Police Department**

**\$6,075.00**

Applicant requests approval to use funds for the purchase of (2) Body cameras, advanced training and overtime.

A motion was made by Lew Killmer and seconded by Cpt Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-16-20      Milford Police Department**

**\$9,151.68**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Robert Longo and seconded by Cpt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was approved by Jeffery Horvath, Capt. Trish Davies, Inspector Charles Emory, Lew Killmer, Chief Robert Longo. Chief Kenneth Brown recused himself.

**S-17-20      Smyrna Police Department**

**\$7,161.43**

Applicant requests approval to use funds for registration and travel to the IACP conference.

A motion was made by Inspector Charles Emory and seconded by Chief Kenneth Brown that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-18-20      Newport Police Department**

**\$4,266.52**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-19-20      Ocean View Police Department**

**\$4,990.25**

Applicant requests to use the funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-20-20      Clayton Police Department      \$4,447.45**

Applicant requests to use funds for training (IACP Conference).

A motion was made by Chief Robert Longo and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-21-20      Camden Police Department      \$3,984.15**

Applicant requests to use funds for ballistic helmets with riot shields.

A motion was made by Chief Kenneth Brown and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**S-22-20      Wyoming Police Department      \$3,361.86**

Applicant requests to use funds for (1) hidden camera, (1) microphone, (1) DVR recorder, (1) disc and (1) monitor.

A motion was made by Chief Robert Longo and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**III.      Consideration of FY20 Emergency Illegal Drug Enforcement applications**

**D-01-20      Laurel Police Department      \$4,588.55**

Applicant requests approval to use funds for overtime and Buy/Informant money.

A motion was made by Chief Robert Longo and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-02-20      Bethany Beach Police Department      \$3,934.44**

Applicant requests approval to use funds to purchase (1) Polaris 500 Ranger UTV.

Jeff Horvath brings to the attention of the committee that according to the manual (ch.4:1) equipment purchases cannot exceed 50% or more of the departments total request EIDE fund total without approval from the committee.

A motion was made by Chief Robert Longo and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was approved by Jeffery Horvath, Capt. Trish Davies, Inspector Charles Emory, Chief Kenneth Brown, and Chief Robert Longo. Lew Killmer recused himself.

**D-03-20      Ellendale Police Department      \$3,093.44**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Robert Longo and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-04-20      Seaford Police Department      \$5,336.11**

Applicant requests approval to use funds for Buy/Informant money and overtime.

A motion was made by Chief Kenneth Brown and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-05-20      Fenwick Island Police Department      \$3,654.11**

Applicant requests approval to use funds for overtime.

A motion was made by Lew Killmer and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-06-20      New Castle City Police Department      \$4,588.55**

Applicant requests approval to use funds for Buy/Informant money, overtime and vehicle rental for surveillance.

A motion was made by Chief Robert Longo and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-07-20      Delaware City Police Department      \$3,373.78**

Applicant requests approval to use funds to rent vehicles for surveillance and overtime.

A motion was made by Chief Kenneth Brown and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-08-20      Dover Police Department**

**\$12,064.09**

Applicant requests approval to use funds for the purchase of (10) external weight bearing vest carriers and Buy/Informant money.

A motion was made by Chief Robert Longo and seconded by Chief Kenneth Brown that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-09-20      Cheswold Police Department**

**\$3,467.22**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-10-20      Clayton Police Department**

**\$3,747.55**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-11-20      Greenwood Police Department**

**\$3,280.33**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-12-20      Elsmere Police Department**

**\$4,121.33**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.



**D-13-20      Millsboro Police Department      \$4,495.11**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Chief Robert Longo that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-14-20      New Castle County Division of Police      \$39,069.48**

Applicant requests approval to use funds for overtime and Buy/Informant money.

A motion was made by Chief Robert Longo and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was approved by Jeffery Horvath, Inspector Charles Emory, Lew Killmer, Chief Kenneth Brown, and Chief Robert Longo. Capt. Trish Davies recused herself.

**D-15-20      Middletown Police Department      \$6,457.44**

Applicant requests approval to use funds to purchase (1) Police Drone and the remainder in overtime.

Jeffery Horvath notes that the drone request is over the 50% spending limit for equipment. A motion was made by Inspector Charles Emory and seconded by Chief Kenneth Brown that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-16-20      Milford Police Department      \$6,177.10**

Applicant requests approval to use funds for overtime.

A motion was made by Lew Killmer and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was approved Jeffery Horvath, Capt. Trish Davies, Inspector Charles Emory, Lew Killmer, and Chief Robert Longo. Chief Kenneth Brown recused himself.

**D-17-20      Rehoboth Police Department      \$4,588.00**

Applicant requests approval to use fund to purchase (2) bullet proof vests, Buy/Informant money, and overtime.

A motion was made by Chief Kenneth Brown and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-18-20      Wilmington Police Department      \$29,538.17**

Applicant requests approval to use funds to purchase (2) Mobile Camera Systems, (3) Intergraded reference cameras, upgrades to undercover vehicles, and overtime.

Jeffery Horvath would like the committee to be aware that this request is over the 50% for equipment. A motion was made by Chief Robert Longo and seconded by Chief Kenneth Brown that the application be approved as submitted. Hearing no discussion, the application was approved by

Jeffery Horvath, Lew Killmer, Capt. Trish Davies, Chief Robert Longo, and Chief Kenneth Brown. Charles Emory recused himself.

**D-19-20      Smyrna Police Department      \$5,149.22**

Applicant requests approval to use funds for overtime and Buy/Informant monies.

A motion was made by Chief Kenneth Brown and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-20-20      Newport Police Department      \$3,654.11**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Capt. Trish Davies that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-21-20      Ocean View Police Department      \$4,027.89**

Applicant requests approval to use funds for overtime.

A motion was made by Chief Kenneth Brown and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**D-22-20      Wyoming Police Department      \$3,186.89**

Applicant requests approval to use funds for overtime, Buy/Informant money and vehicle rental for undercover drug investigations.

A motion was made by Chief Robert Longo and seconded by Inspector Charles Emory that the application be approved as submitted. Hearing no discussion, the application was unanimously approved by the Committee members.

**IV.      New Business**

Chairman Jeffery Horvath invites Deputy Director Chris Klein to talk about new business to think about for the next meeting and possibly vote.

DD Chris Klein brings to the table that the new automated system will be rolling out early next year and during the process we must go through the grant rules. During this process we have come across the amendment process and how Buy/Informant money should be tracked. Grant administrators are not able to track the funds properly and particularly the amendment of those funds. From the grant administration side when the buy/informant money is requested and approved by the committee it is considered spent and a check should be cashed to reflect that. We do not have the capacity to come in and see the checks have been cashed. Therefore, if someone were to ask for an amendment on

buy/informant money we would consider that money already spent. So that money should not be able to be amended if the departments are cashing the checks immediately like they are supposed to be. From day 1 we perceive that money as already spent. We would like to propose a rule to the committee that in all scenarios you can make amendments except the buy/informant money. Its cash and its harder to track. We rely on the agencies to do that so from a grant administrator perspective it could easily be an oversight. We also think that from a management aspect it keeps the departments on their toes as to how much buy/informant money they are requesting. Because we think it's a liability for you guys to request large amounts of money and then must be accountable daily. So that's the rule we would like to see amended. We know that this has been done in the past. Not a lot, but it has happened in the past.

Carol Lee: It won't be up for vote today; per the manual it must be provided in writing at least 20 days prior to a vote so we will set that for our next meeting in January. I will see to it that the proposal is provided in writing at least 20 days so we can facilitate this at our January meeting. This is a be aware; be on the lookout for the proposal before our next meeting.

Jeff Horvath: If you come up with any concerns between now and the next meeting you can email Carol and she can get it out to us for our consideration.

## **V. Adjournment**

A motion for adjournment was made by Chief Robert Longo and seconded by Inspector Charles Emory. The committee members voted and unanimously approved the motion. Chairman Jeffrey Horvath adjourned the meeting at 1:12 pm.